City of Riverton

City Council — Regular Meeting Minutes

12 November 2025 at 6:30 PM — Riverton City Hall, Council Chambers, 450 Civic Center Drive

MEETING DATE / TIME
12 November 2025 at 6:30 PM

LOCATION
Riverton City Hall, Council Chambers, 450 Civic Center Drive

MINUTES OF
Regular Meeting of 12 November 2025

APPROVED
9 December 2025

PRESENT
Mayor A. Okafor
Councillor J. Lind
Councillor R. Patel
Councillor S. Whitfield
Councillor T. Brennan
Councillor K. Adeyemi

ABSENT
Councillor M. Duarte (excused)

STAFF PRESENT
J. Ellis, City Manager
D. Reyes, City Clerk
P. Novak, City Attorney

QUORUM
Quorum present — 6 of 7 members.

1 Call to Order, Pledge of Allegiance and Invocation

Mayor Okafor called the meeting to order at 6:32 PM. Councillor Lind led the Pledge of Allegiance; Pastor R. Bell gave the invocation.

2 Roll Call and Determination of Quorum

The City Clerk called the roll. Six of seven members were present; Councillor Duarte was excused. The Mayor declared a quorum present.

3 Approval of Minutes — Regular Meeting of 28 October 2025

The draft minutes of 28 October 2025, circulated 30 October 2025, were presented for approval with no corrections offered.

Motion: Lind / Patel to approve as circulated.

Vote: Approved 6–0.

4 Claims Register for the Period Ending 7 November 2025

The Finance Department presented disbursements totalling $1,284,309.55. No items were pulled for separate discussion.

Motion: Patel / Whitfield to approve the register.

Vote: Approved 6–0.

5 **Resolution 2025-118 — Accepting the October 2025 Treasurer's Report**

The Treasurer's Report for October 2025 was received. Councillor Brennan asked about investment yields; staff undertook to circulate a note.

Motion: Whitfield / Adeyemi to adopt Resolution 2025-118.

Vote: Adopted 6–0.

6 **Reappointment of L. Marsh to the Planning Commission (Term to 2029)**

The Mayor's reappointment of L. Marsh was put to the Council for confirmation. Marsh has served since 2021 with full attendance.

Motion: Okafor / Lind to confirm the reappointment.

Vote: Confirmed 5–1 (Brennan dissenting).

7 **Public Hearing — Rezoning of 1200 Mill Road from R-2 to MU-N (Case Z-25-09)**

The hearing opened at 7:41 PM. Planning staff summarised the 6–1 Commission recommendation; three residents spoke in favour and one against. The hearing closed at 8:05 PM and first reading was set for 9 December 2025.

Motion: Patel / Brennan to close the hearing and set first reading.

Vote: Approved 6–0.

8 **Ordinance 2025-44 — FY 2025-26 Mid-Year Budget Amendment (First Reading)**

First reading of the mid-year amendment appropriating a net $412,000 from General Fund balance. Councillor Brennan opposed the recreation-programme line.

Motion: Lind / Adeyemi to approve first reading.

Vote: Approved 5–1 (Brennan dissenting).

9 **Change Order No. 3 — Elm Street Resurfacing (CIP Project ST-24-04)**

Public Works reported storm-drain repairs discovered during milling, adding $86,400 to the contract. The revised completion date is 19 December 2025.

Motion: Whitfield / Patel to approve Change Order No. 3.

Vote: Approved 6–0.

10 **City Manager's Report and Adjournment**

The City Manager reported winter shelter operations at 94% occupancy and a pending $210,000 state grant decision in January. There being no further business, the meeting adjourned at 9:12 PM.

Motion: Brennan / Whitfield to adjourn.

Vote: Approved 6–0.

These minutes were approved as a correct record by the Riverton City Council on 9 December 2025. Next regular meeting: 9 December 2025 at 6:30 PM.

D. Reyes
City Clerk

A. Okafor
Mayor